



**August 29, 2018
11:30 a.m. to 1:30 p.m.
Offices of the Early Learning Coalition of Duval**

Agenda

11:30am -12:00pm	<u>Welcome</u>	Marcus Rowe
	<u>Chair Report</u> <ul style="list-style-type: none">○ Approval of June Minutes○ Consent Agenda	
12:00am- 12:30pm	HB 1091 Presentation	Denise Marzullo Lashonda Hicks
	EFS Mod Update	Angel Carro
12:30pm – 1:00pm	<u>Committee/Workgroup Reports:</u> Finance Duval Early Learning Directors Network (DELDN)	Curtis Hart Theresa Little
1:00pm – 1:25pm	<u>CEO Report</u> <ul style="list-style-type: none">○ Strategic Plan Implementation○ Leadership Development Training with Nat Glover○ Staff Appreciation Week○ October 8th Service Palooza○ Board Member Communication	Denise Marzullo
1:25pm – 1:30pm	Public Comment/Other Business/Announcements	

Next Coalition Meeting – October 31, 2018



Meeting Minutes

Wednesday – June 27, 2018

ELC Offices

Coalition Members Present:

Jennifer Chapman	Marcus Rowe	Amanda Baggett
Dana Ferrell-Birchfield	Dr. Tom Connolly	Carlos Esquivia-Lee
Bruce Ferguson	Evelynn Livingston	Marian Wilcher
Jackie Green	Theresa Little	Dr. Tiffany Hunter
LaTanya Wynn-Hall	Karen Feagins	Sunny Gettinger
Dr. Pauline Rolle	Caleigh Quast (for Amy Buggle)	Sandy Ramsey
Ginger Peacock-Preston (for Joe Peppers)		

Coalition Members Absent: Curtis Hart, Michelle Braun, Joe Peppers, Patricia Willis

Guests: Julia Burns, Laurie Price, Lenora Wilson

Staff: Denise Marzullo, Cheryl Benveniste, Angel Carro, Kendra King, Darlene Mahla, Nachele Brooks, Charlene Gross, Lashonda Hicks, Danielle DeCastro

Coalition Chair, Jennifer Chapman, called the meeting to order and opened with a welcome and introduction of members and guests. Jennifer recognized outgoing member, Evelyn Livingston, as this was her last board meeting. She presented her with a token of appreciation for her four years of service on the board. Denise also recognized Sunny Gettinger for her leadership on the strategic plan committee and presented her with a token of appreciation.

Jennifer asked the members to review the draft minutes from the May meeting. She asked for a motion to approve the minutes. Theresa made a motion to approve.

MOTION: TO APPROVE THE MAY 3, 2018 BOARD MEETING MINUTES

Motion was seconded by Bruce Ferguson and approved.

Jennifer asked the members to review the consent agenda and asked for any discussion. After no discussion, Evelyn made a motion to approve.

MOTION: TO APPROVE THE CONSENT AGENDA AS PRESENTED

LaTanya Wynn-Hall seconded and motion was approved.

The board meetings dates, including finance and lead team meetings, were included in the packet. She asked the members to review the dates and if they had any conflicts or questions about the dates, to contact Denise.

Sunny reviewed the draft strategic plan that was in the meeting packet with the members. She reviewed the top areas of focus and shared the process the workgroup followed to reach the final draft. The group talked with partners, conducted risk analysis and met regularly as a group. It is a measured plan and a red/yellow/green system will be used for progress indicators. The final plan will be a working document. Sunny asked if there were any questions on the draft plan. One question raised was regarding the readiness rate and increasing our advocacy around that at the state level. Sunny asked for a motion to approve. Theresa made a motion. Some grammar corrections were pointed out and those will be corrected before the final version is made public.

MOTION: TO APPROVE THE STRATEGIC PLAN AS PRESENTED

Sandy Ramsey seconded and motion was approved.

Sunny thanked the strategic plan facilitators, Julia Burns and Laurie Price, for their efforts and expertise in putting the plan together.

Marcus began the committee reporting with a review of the finance summary, also included in the packet. He reviewed highlights of the summary and discussed the need to vote on the de-obligation. Since we are ending the year with a surplus by not meeting the required 78%, we need to de-obligate \$500k and send that funding back to the state. He shared that in doing this, we will not be penalized next year and will be no change to next year's allocation.

Dr. Connolly inquired about the ability to project earlier in the year, can we use surplus dollars to improve quality in centers or in other areas. Angel shared that other avenues were investigated. When forecasting for the year, we don't know until the last month or less if there will be a surplus or deficit. This money would have to be spent within a week or allocated to the wage incentive program. Moving it to the wage incentive program would create a false expectation by the providers.

Marcus shared that it was necessary to use the LOC for covering expenses since we received the state allocation 2 days late and the funding was put back right away. BDO has completed their field work and will return in September to complete audit. Marcus shared that we are estimating 700 teachers will be receiving a wage incentive at the end of July.

The 2018-2019 draft budget was discussed and Marcus highlighted a few changes. A CLASS line item was added, an FTE was added to Provider Services and 2 positions added for assessors. Non-direct funding is up to 5.8% and we are still at 3% for admin. Question was raised about the 78% and how that is perceived throughout the state. There is discussion about dropping this threshold and we need to be more effective at the state level to advocate for change.

The proposed provider rate analysis was discussed as we look at options to effect the 78%. The finance committee recommends the provider rate be increased, affecting the infant, two and three year old categories. After discussion of the budget and provider rate increase, Marcus asked for a motion to approve. Bruce Ferguson made a motion to approve.

**MOTION: TO APPROVE THE 2018-2019 BUDGET AND THE PROVIDER RATES AS
RECOMMENDED BY THE FINANCE COMMITTEE**

Sandy Ramsey seconded and motion was approved.

Evelynn gave a brief update on DELDN activity. She shared about the upcoming job fair to be held at FSCJ on Saturday June 30. The response for the upcoming DELDN conference on July 14th is slow but there is still time for registration.

LaTanya was excited to share that we now have a full board of directors. The nominating committee met to recommend Marcus as interim board chair since Jennifer Chapman will be stepping down. A motion was necessary for this action. Theresa made a motion to approve.

MOTION: TO APPROVE MARCUS ROWE AS THE INTERIM BOARD CHAIR

Sandy Ramsey seconded and motion was approved.

Sandy commended Marcus for the great job he did while chairing the finance committee these past years. The nominating committee will be meeting again to put together the slate of officers to be presented at the August meeting. Jennifer shared it was a difficult decision for her to step down as chair and thanked Marcus for being willing to step up in this role.

Denise shared that we are already in the process of obtaining the governor appointments for Marcus, but will amend the request for him to be board chair instead of treasurer.

Denise reviewed her CEO report, sharing highlights from the Town Hall meeting at FSCJ to discuss HB 1091 concerning CLASS assessments. The event was well attended with close to 100 providers, 22 staff and an OEL representative present to answer questions. She thanked Dr. Hunter for making the facility available to them. She also discussed the leadership training with Nat Glover that she would like to host in the fall. She invited the board members to attend and details will be forthcoming. A board orientation was held with the newest board members.

Jennifer thanked Marcus and the board members, as well as the ELC staff, for the opportunity to work together these past years. Theresa gave a special thanks to Denise for her partnership with DELDN.

With no further business or public comment, meeting was adjourned at 12:35.

Respectfully submitted,
Cheryl Benveniste


Motion:

To approve the allocation of new School Readiness Funding

The coalition received \$5,012,705 of new School Readiness funding for the 18-19 grant year that must be spent by June 30, 2019.





Proposed allocation:

Slots	\$4,000,000	79.8%
Quality	\$812,705	16.2%
Admin & Non Direct	\$200,000	4.0%
Total	\$5,012,705	100.0%



ELC of Duval Board Meeting



August 29, 2018



House Bill 1091

1002.82(n), F.S.

Adopt a program assessment for school readiness providers that measures the quality of teacher-child interactions, including emotional and behavioral support, engaged support for learning, classroom organization, and instructional support for children, ages birth to 5.



House Bill 1091

New State Law Goes into Effect July 2, 2018

During the 2018 Legislative Session, the Florida Legislature passed Bill 1091 that increases quality and accountability in the School Readiness program.

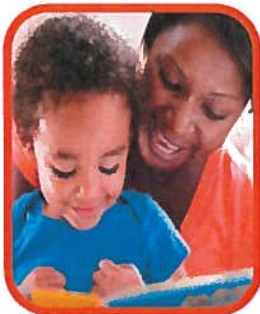
The Office of Early Learning will lead the implementation of this legislation, in partnership with your local early learning coalition.



House Bill 1091

Requirements for SR Program Participation

- All School Readiness Providers who serve children, 0-to-5 years, unless exempt
- Minimum program assessment score is required (Future Rule Development)
- Coalition may waive minimum score if provider is determined essential to local child care capacity needs and has an active quality improvement plan



House Bill 1091

Exemptions

- Providers serving a small number of School Readiness children may be exempt
 - Different requirements for centers vs. family child care homes
- Exemptions may automatically apply and provider can request an assessment in order to become eligible for differential payment
- If an exempt provider requests an assessment, the minimum threshold for contracting will apply



House Bill 1091

Program Assessment

- Quality measures, including a minimum threshold for contracting purposes and program improvement through an improvement plan
- Requirements for program participation, frequency and exemptions



House Bill 1091

What is the Program Assessment Tool?

- The program assessment tool is the Classroom Assessment Scoring System. The **CLASS** assessment is recognized internationally for capturing the elements within a classroom that improve child outcomes.
- This assessment primarily measures the quality of classroom interactions between the teachers and the children.

House Bill 1091

CLASS Tool

Infant: Responsive Caregiving

**Toddler: Emotional and Behavioral Support
Engaged Support for Learning**

**Pre-K: Emotional Support, Classroom
Organization and Instructional Support**

House Bill 1091

How Can You Prepare for a Program Assessment?

- Get Familiar with the CLASS Tool
The Office of Early Learning will be offering several opportunities to learn more about the CLASS Tool
- Teachstone Accounts
OEL is getting “My Teachstone” accounts for providers
- Training
Visit www.elcduvaltraining.org for upcoming training offerings on the CLASS assessment tools

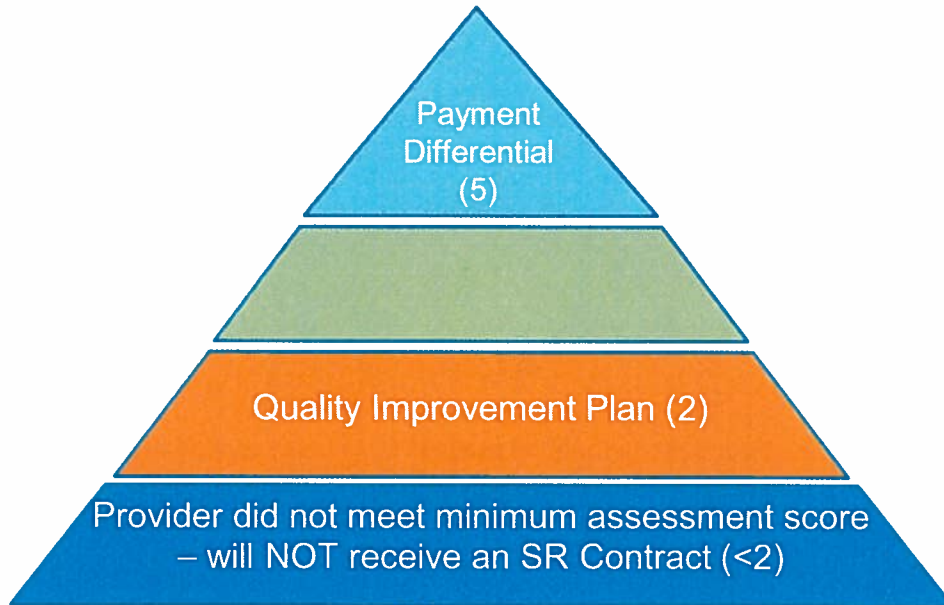
House Bill 1091

Draft Language (still in rule making):

- <2.5 – no contract
- 2.5 – Quality Improvement Plan
- 5 – Payment Differential
- Must complete QIP in 12 months and score a 3 or higher the following year or no contract
- At least annually, unless score is above a certain level of quality



Quality Improvement Plan



Implementation Timeline

- **August - Early Learning Performance Funding Project (Pre)**
- **September - 2018 Rated Guiding Stars of Duval Providers**
- **October - 2017 Rated Guiding Stars of Duval Providers**
- **November - April - Non-Guiding Stars or Performance Funding School Readiness Providers**
- **March – May - 2019 Rating Guiding Stars of Duval Providers**
- **May - Early Learning Performance Funding Project (Post)**

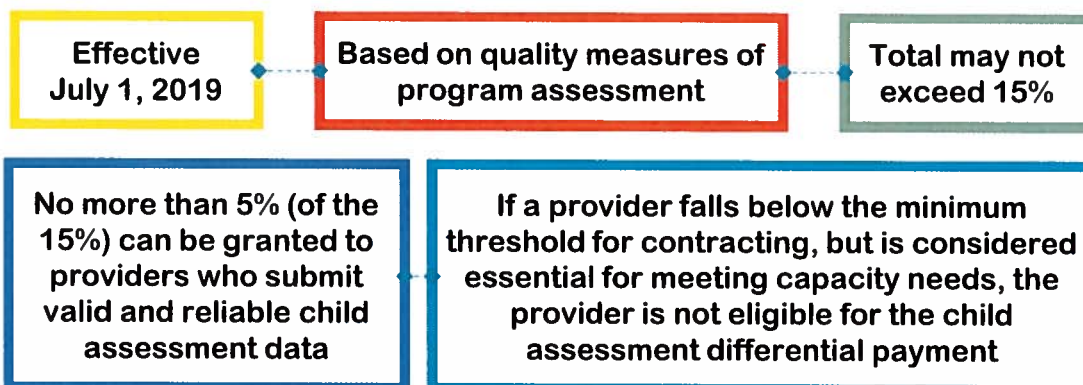
House Bill 1091

Observation-Based Child Assessments

- Provide interval level and criterion-referenced data that measures levels of growth across the core domains that can be used for determining appropriate gains
- Measure progress in the performance standards
- Provide appropriate accommodations for children with disabilities and ESOL students
- Must be conducted at least three (3) times a year

House Bill 1091

Differential Payment



Guiding Stars

Guiding Stars 3.0	HB 1091
Participation is Voluntary	Participation is Mandated
New centers receive two years of coaching then assessed with the CLASS tool	All centers receive an annual assessment with the CLASS tool
100% of all classrooms are assessed using the CLASS tool	50% of classrooms per care level are assessed using the CLASS tool
Assessments completed in the Fall and Spring (pre and post)	One assessment completed at a random time in the year
No threat of termination regardless of score on CLASS tool	If center does not meet minimum composite score as set by OEL then their SR contract is terminated
3 cycle observations	4 cycle observations

Guiding Stars Workgroup

The purpose of the workgroup is to develop a system that will merge Guiding Stars of Duval and HB 1091 to effectively meet the needs of the early learning community.

Workgroup Participants

Denise Marzullo, ELC of Duval
 Johnna Daniels, ELC of Duval
 Angel Carro, ELC of Duval
 Lashonda Hicks, ELC of Duval
 Jennifer Agnew, ELC of Duval
 Marcus Rowe, ELC of Duval Board Chair
 Toni Crawford, Former ELC of Duval Board Chair
 Carlos Esquivia-Lee, ELC Board Member
 Amy Buggle, ELC Board Member
 Theresa Little, ELC Board Member
 Marian Wilcher, ELC Board Member
 LaTanya Wynn-Hall, ELC Board Member
 Jan Morse, United Way
 Cheryl Fountain, FIE
 Lenora Wilson, Kids Hope Alliance
 Ginger Preston, Kids Hope Alliance

Meeting Dates:
 August – May

Thanks!



OFFICE OF
Early Learning
LEARN EARLY. LEARN FOR LIFE.

Early Learning Coalition of Duval

Finance Summary

July 2018

Childcare:

Children Served	18-July	17-July
School Readiness	6,735	6,448
VPK	100	62
CCEP	1,163	1,263

School Readiness	18-July	17-July
Wait List (1,545 children 0-5)	1,925	3,251

School Readiness	Returned	Approved
July Redeterminations (372)	59%	56%
August Redeterminations (372)	59%	49%

VPK	18-Aug	17-Aug
Active VPK certificates in EFS 18-19	7,489	8,181

- We received \$5,012,705 new dollars in School Readiness to be spent from August 2018 – June 2019. Below we have a budget proposal for the dollars, with a detail spending plan to be presented at the October Finance/Board meetings.
- State will come for programmatic audit 10/12 – 10/15

Key	
OEL	Office of Early Learning
SR	School Readiness – Program funded through OEL with Federal Dollars
VPK	Voluntary Pre Kindergarten– Program funded through OEL with state of Florida general revenue
New Enrollment	Families who are on our waitlist and we are trying to enroll into SR
Redetermination	Current family in SR that is trying to renew their eligibility
Packet	Application sent to SR family to enroll or renew their SR eligibility. May include more than 1 child.
CCEP	Child Care Executive Partnership. One to one match with state and local funding.

ACH Wires released in July 2018

VPK July Advance	7/3/18	\$21,178.80
Journey Liaison	7/6/18	\$172.50
Lenox & Pearl Rent	7/6/18	\$8,797.10
Simple IRA	7/10/2018	\$13,405.17
D&O Insurance	7/18/18	\$13,973.00
Success By Six Providers	7/18/18	\$71,643.86
HSA deposit	7/18/18	\$984.30
BOA Card	7/20/18	\$23,110.23
SR Provider Payments	7/20/18	\$2,264,071.70
Simple IRA	7/20/18	\$9,140.15
SR Misc. Provider	7/20/18	\$167.53
Journey Scholarships	7/24/18	\$29,698.93
SR Misc. Provider	7/24/18	\$395.00
SR Misc. Provider	7/25/18	\$4,500.00
VPK Provider June	7/30/18	\$272,483.78
VPK Provider Aug advance	7/30/18	\$10,789.20
Credit Line Fee	7/31/18	\$141.23

New School Readiness Funds Budget Proposal

Slots	\$4,000,000	79.8%
Quality	\$812,705	16.2%
Admin & Non Direct	\$200,000	4.0%
Total	\$5,012,705	100.0%

Current Estimated 18-19 Wait List Enrollment Plan

Enrollment to Start	Children
July 2018	0
August 2018	0
September 2018	50
October 2018	75
November 2018	75
December 2018	50

Enrollment to Start	Children
January 2019	50
February 2019	50
March 2019	50
April 2019	50
May 2019	50
June 2019	50

SR Current Enrollment by Age and Billing Group as of August 21, 2018						
Child's Age	At-Risk	Cash Assistance	Transitional Employment	Income Eligible from Wait List	Total	% of Total
0	142	45	15	172	374	5%
1	184	53	63	535	835	12%
2	210	47	81	747	1085	16%
3	186	50	87	882	1205	17%
4	166	45	67	796	1074	15%
5	128	37	70	703	938	13%
Sub-Total 0-5	1016	277	383	3835	5511	78%
6-12	288	100	161	968	1517	22%
Total	1304	377	544	4803	7028	

ELC OF DUVAL 2018-2019: School Readiness Slots

Month	Beginning Census	Actual Increase (Decrease)	Ending Census	Care Days In Month	Daily Unit Cost	Avg. Monthly Cost	MONTHLY COST		
							ACTUAL	PROJECTED	Diff
JUL	7,719	-984	6,735	21	15.21	319.39	2,151,073	2,118,270	-32,802
AUG	6,735	-210	6,525	23	13.79	317.20	0	2,069,742	0
SEP	6,525	-143	6,382	21	13.43	282.00	0	1,799,737	0
OCT	6,382	1,017	7,399	22	14.44	317.61	0	2,349,923	0
NOV	7,399	-143	7,255	23	12.98	298.55	0	2,166,039	0
DEC	7,255	-194	7,061	21	13.24	277.99	0	1,962,912	0
JAN	7,061	-118	6,943	23	13.55	311.59	0	2,163,413	0
FEB	6,943	-61	6,882	20	13.65	272.95	0	1,878,511	0
MAR	6,882	-41	6,841	22	12.74	280.21	0	1,916,964	0
APR	6,841	-107	6,734	21	14.11	296.35	0	1,995,729	0
MAY	6,734	-150	6,585	23	13.61	312.94	0	2,060,632	0
JUN	6,585	-126	6,458	21	14.15	297.21	0	1,919,531	0
TOTALS	83,062	(1,261)		261			2,151,073	24,401,403	-32,802

Avg Census	6922
Total Cost	24,434,205
Year Cost	\$ 3,530

Budget Proposed 18-19	24,412,143.00
FORECAST COSTS	24,434,205.00
SURPLUS / (DEFICIT)	-22,062.00

Direct Services Match	600,000.00
Total Direct Services	25,034,205.00
SR Grant & 6% Match	31,362,956.63
	79.8%

CEO Report – August 28, 2018

Strategic Plan Implementation

In order to operationalize the strategic plan, we have created a template action plan for all departments to complete. This includes the goals, objectives, activities, resources needed and target completion date for each priority area. We plan to have a comprehensive action plan completed by October. I plan to present this complete action plan to the Board during the October 31st board meeting. I will also present the focus areas that the board members have committed to working on.

Leadership Development Training

Former Sheriff and EWC President, Nat Glover, facilitated a three hour workshop on leadership to the CEO's of the Association of Early Learning Coalitions (AELC). It was a great presentation and was very well received. This training is scheduled for Friday, September 7th from 9:00 am – 12:00 noon at ELC's Southside office. All board members are welcome to join us. If you have not RSVP'd, please let me or Cheryl know you plan to attend. Also, please let us know if you would like to bring a guest as we still have some empty seats.

Staff Appreciation Week

Kendra and the hospitality committee facilitated an excellent staff appreciation week during the week of August 6-10. It was a great week where we focused on recognizing our staff who work very hard on a daily basis. The Directors hosted a dessert day, we had a donut breakfast, pizza lunch and all staff meeting. There is also a wall in the kitchen area where staff posted compliments to one another honoring them for being a team player, hard worker and smiling face.

October 8 Service Palooza

On Monday, October 8th, ELC will be conducting our annual United Way campaign by hosting a Service Palooza day. The hospitality committee is securing 8-10 venues where our staff can volunteer for the day. The staff will decide which service project they would like to participate in and will divide into teams for the day. All staff will meet at ELC where we will have our United Way campaign kickoff breakfast. After all service projects are complete, we will meet back at ELC to celebrate. The goal of the day is to focus on team building and giving back to our local community through service. Special thanks to Jennifer Flanagan who suggested the idea and Kendra King who is leading the campaign.

Board Member Communication

Darlene is working on an electronic newsletter to facilitate communication for board members to stay informed of all of the ways our ELC is working on behalf of our children, families and providers. This newsletter will provide ongoing updates on community events, ELC programs and staff happenings. Be on the lookout for the first edition to arrive in your inbox next week.

Department Highlights for Child & Family Resources

Prepared by Lisa Tyner

For months of July 2018-August 2018

ACCOMPLISHMENTS:

Lobby Stats			Referrals Received	
WS	<u>1624</u>	customers visited location	Career Source	<u>214</u>
SS	<u>1662</u>	customers visited location	Protective Services	<u>669</u>
NS	<u>2029</u>	customers visited location	Total referrals	<u>883</u>
Total Customers in office	<u>5315</u>		Reviews	584
Child Care Resource and Referral			VPK 2018 – 2019	
Total calls received	<u>7,540</u>		Entered into EFS	<u>7383</u>
Total emails	<u>107</u>			

IN PROGRESS:

In order that provider payments are not interrupted during the system transfer, the CFR staff is currently in the enrolling children in two systems, EFS Legacy and EFS MOD.

MISC COMMENTS:

Department Highlights for Program Quality and Assessment

Prepared by Lashonda Hicks For months of July 2018-August 2018

ACCOMPLISHMENTS:

- Actively participated in OEL webinars regarding House Bill 1091.
- Provided feedback for the Program Assessment Requirements Handbook.
- Hired and trained one Pre K CLASS Assessor.
- Held 2018-2019 Guiding Stars Kick Off Meeting with CoachJax!.

IN PROGRESS:

- CLASS Assessments for 58 Providers participating in Early Learning Performance Funding Project.
- Scheduling first round of school readiness program assessments for HB 1091.

MISC COMMENTS:

- Will participate in work group to align Guiding Stars with HB 1091

Department Highlights for Professional Development

Prepared by Jennifer Agnew

For months of July 2018-August 2018

ACCOMPLISHMENTS:

- Over 600 wage incentive checks were distributed on July 21-22 to qualifying staff from Guiding Stars of Duval star rated centers.
- Successful completion of (1) 24 hour Infant and Toddler MMCI cohort and (1) 20 hour Pre-K MMCI Cohort for providers participating in the Early Learning Performance Funding Project.
- Successful completion of certified technical assistance coaching for centers participating in the Jacksonville Journey grant.
- Four professional developmental trainings were offered with 125 spots available for child care staff.
- Successful completion of certified technical assistance coaching for centers participating in the Early Learning Performance Funding Project.
- Finalized collaboration with The Schultz Center to provide a free distance learning course to SR and VPK providers. Official launch scheduled for September 2018.

IN PROGRESS:

- Continued work and collaboration with the Provider Services Department for the Early Learning Performance Funding Project (ELPFP).
- IACET Re-accreditation application submitted and awaiting response to schedule re-accreditation site visit.
- Collaboration with FLAEC and the Family Child Care Home Association of Jacksonville on a Spring 2019 early learning conference.
- Ongoing registration and administering of CEU granting professional development trainings available on the ELC of Duval Training Calendar website.

MISC COMMENTS: None at this time.

Department Highlights for Developmental Health & Inclusion

Prepared by Danielle DeCastro For months of July 2018-August 2018

ACCOMPLISHMENTS:

- School Readiness Screenings: ASQ-3 – 1,504; 106 children with three or more areas below; 62 families sent referral information based on ASQ result scores; 36 children sent to Inclusion for ASQ inclusion caseload
- Fidelity Checks for School Readiness Screenings – 10
- Audits of Parent Results Review Form (2nd Audit visit)- two
- Social Emotional Screening – Behavioral Health Services Screenings – ASQ:SE-2 – five
- Warm Line: Inquiries - 31; Visits – 12; Contacts – 156; Referrals – three
- ASQ Inclusion: Visits - 30; Contacts – 105; Referrals – two
- Help Me Grow Screenings: ASQ-3 - 91; ASQ:SE-2 - 25; Pediatric Symptoms Checklist: 22; Referrals - 15
- Help Me Grow held a Books, Balls & Blocks event July 3rd at ELC's Grow Up Great Clothing Closet where we screened 79 children and July 8th at Keiser's Back to School event where we screened 12 children.

IN PROGRESS:

- Staff will attend trainings for Conscious Discipline, Trauma Informed Care and PBIS in September and October.
- Inclusion staff will be meeting with OEL regarding inclusion processes, numbers reporting, etc. in late August.
- Inclusion staff will be attending the Northeast Inclusion region meeting at ELC of Marion in late August.
- Pre-planning stages for Health Fair and Family Engagement.

MISC COMMENTS: None at this time



Department Highlights for Family Engagement

Prepared by Charlene Gross for months of July 2018-August 2018

ACCOMPLISHMENTS:

Clothing Closet

- Clothing Closet giveaway on 7/6. Assisted 31 families (71 children).
- Clothing Closet giveaway on 6/1. Assisted 56 families (141 children).
- Continued receiving significant clothing and baby item donations from Kid to Kid consignment shop.
- Received nine boxes of new children's clothing from Clothes4Souls.
- Utilized 19 PNC bank volunteers for 55.25 hours, and seven volunteers from Saxon Business Systems for 21 hours.
- Received a \$3000 grant from PNC's Grow up Great program to be used for Clothing Closet.

Rice Grant

- A new three year grant proposal was submitted to the Rice Family Foundation.

Jacksonville Journey

- ELC staff is maintaining and facilitating programs at Vista Landing and Eureka Gardens.
- Vista Landing held six Raising a Reader activities.
- Eureka Gardens held four Parent Café activities. Children were screened at a special event in July.
- Eureka Gardens held four Raising a Reader activities.

Other

- Grant application submitted to Gate Petroleum.
- Grant application Submitted to Winn Dixie.
- Coalition staff attended Save the Children's Shelter from the Storm training
- Coalition staff attended Community of Practice Facilitator training

MISC COMMENTS: None at this time.

Department Highlights for Provider Services

Prepared by Cathy Parker For months of July 2018-August 2018

ACCOMPLISHMENTS:

- 700 profiles activated and approved on new OEL Portal
- 548 SR contracts certified for 2018-2019 on new OEL Portal
- 370 VPK contracts certified for 2018-2019 on new OEL Portal
- 140 VPK centers monitored totaling 189 visits for FY 2017-2018
- School Readiness/ DCF violations -23 centers are on probation
- 56 providers approved for 2018-2019 Performance Funding program (PFP)
- Verified 2017-2018 strategy completions and calculated stipend checks for 66 directors/teachers (PFP)
- Trained on the registration process for the SR Program Assessment.
- Monitored 12 VPK summer sites
- Performed 170 live scans
- EFM audit (June 26-28) was very good with only a few minor findings.
- EFM has 140 approved providers serving 399 children from Navy families and one Air Force family.

IN PROGRESS

- Ongoing changes, including insurance, staff and payment rates, to VPK/SR applications that must be reviewed, approved and contracts recertified.
- Monitoring of DCF violations for SR providers for health and safety standards
- On-going School Readiness and VPK Provider Orientations
- On-going monitoring of Bright Beginnings Website for provider compliance with AP1 (Mandatory beginning of the year assessment for all VPK providers).
- Oversight of Performance Funding Pilot Program (PFP).
- Monitoring of SR Program Assessment Portal -Provider Services Specialists approves information submitted by provider.
- Providing EFM Families with 40 hours of respite care (per month)
- Live scan

MISC COMMENTS:

- June 30- DELDN partnered with FSC (Jacksonville) for the first annual job fair
- July 14-DELDN held their annual conference on July with over 200 in attendance.
- August 7- Met with DCPS and DCF to discuss SR inspections in public schools

Prepared by : Darlene Mahla For months of July 2018-August 2018**ACCOMPLISHMENTS:**

- Townhall Meeting on HB 1091 featured on OEL “Parent Pages”
- New Strategic Plan cards
- Holiday Signage
- Continuing to update ongoing digital signage in lobby on Southside (monitors coming soon to Northside and Westside)
- Preparation (Flyers, Promotions, PowerPoint, Social Graphics)for upcoming **Town Hall Meeting** at FSCJ
- Support to **Family Engagement** new Family Engagement Toolkit on the Website
- Johnna Daniels Appearance on **WJXT Channel 4’s Morning Show** to talk about VPK
- Assistance with Staff Appreciation Week
- Attended Digital Seminar sponsored by the Times-Union

Ads/Community Engagement

- Provider E-Blasts (Monthly)
- Radio Ads on I-Heart Media, Times Union and Parent Magazine in regard to VPK
- Media Release—Wage Incentives
- Support for New Town Success Zone events/activities □
- Support for ASQ Screenings (Books, Balls and Blocks)

Social Media:

- *Facebook* (Last 28 Days)
 - Page Likes - Total: 4,030
- *Twitter*
 - Tweet Impressions (last 28 days) - 1,855
 - Followers – 336
 - Visits - 101

IN PROGRESS:

- New Board Newsletter (Flip Book Style)
- Overall Overview of the ELC of Duval Website

MISC COMMENTS: