

Planning Parent Advisory Council Meetings



ROLE OF PARENT ADVISORY NETWORK

- **Encourage communication.**
- **Encourage parent involvement.**
- **Support the well-being of the children and families.**
- **Participate in shared decision-making.**
- **Provide feedback to administration.**



WAYS PARENT ADVISORY NETWORKS CAN HELP?

- **Event Planning**
- **Curriculum**
- **Classroom Improvements**
- **Professional Development & Training**
- **Community Outreach**
- **Allocation of Grant Funds**
- **Fundraising**



PLANNING THE MEETINGS

- **Choose space and time**
- **Refreshments**
- **Child Care**
- **Comfortable Seating**
- **Agenda should be meaningful**
- **Make the meeting valuable and engaging**
- **Promote the meetings**



GETTING PARENTS TO COME

- **Send an invitation**
- **Post a flyer on your bulletin board and/or front door
(give details: speaker? agenda? etc.)**
- **Use social media**
- **Put an announcement on your website**
- **Talk about it**
- **Send home note with children**

FLYER/INVITATION EXAMPLE

PARENT MEETING

Thursday, September 21, 2017
@ 7:00 pm / Pre-School Classroom

- **Charlene Gross (ELC of Duval) will be presenting an overview of “successful parenting tips” and ways to help your child in “learning and development.”**
- **We will also talk about:**
 - ✓ **Parent Ideas**
 - ✓ **Fundraising Ideas**
 - ✓ **Upcoming Events**
 - ✓ **Volunteer Opportunities**

REFRESHMENTS AVAILABLE

RULES OF ORDER

- **Officers**
- **Separate Funds**
- **Meeting Minutes**
- **Bylaws / Policies**
- **Structure**



PARENT ADVISORY COUNCIL

