

Center Name:

Director's Name:



Child Care Director Family Engagement Pre-Assessment

Please **circle** yes, no or not sure to the following questions **about the program**.
Write comments in the column to the right.

| | | | | |
|---|----------------|--------------|--------------------------|--|
| 1. I make efforts to hire staff that reflect the same ethnicity, and can speak the language of families served. Written materials are translated into the family's home language. | Yes | No | Not Sure | |
| 2. The program plans events such as parent education opportunities, parent meetings & center activities that encourage parents to get involved. How many events are planed per year? | Yes | No | Not Sure | |
| 3. The program provides an opportunity for parents to participate in shared decision making with the program. If so, how? | Yes | No | Not Sure | |
| 4. a. Parent/teacher conferences are scheduled, and include information about child assessments and goals. How many parent/teacher conferences are offered during the year? b. At parent/teacher conferences, parents are encouraged to share family information and their learning expectations for their child. | Yes Yes | No No | Not Sure Not Sure | |

| | | | | |
|--|-----|----|----------|--|
| c. During parent/teacher conferences a written home learning plan is developed with the parent. | Yes | No | Not Sure | |
| 5. a. The program provides a lending library for parents with books and activities for all ages to promote learning at home. | Yes | No | Not Sure | |
| b. The program provides home activity ideas &/or take home activities, for all ages to promote learning at home. | Yes | No | Not Sure | |
| 6. The program provides a printed newsletter for families that include center and community information. How often are the newsletters provided to parents? How do parents receive the newsletters? | Yes | No | Not Sure | |
| 7. a. The center has an open door policy. Families are welcome and encouraged to visit the program and their child's classroom anytime. | Yes | No | Not Sure | |
| b. The program has planned activities that bring the parent into the classroom | Yes | No | Not Sure | |
| 8. The program provides & encourages opportunities for families to use their skills, knowledge & talents in the classroom and throughout the program | Yes | No | Not Sure | |

| | | | | |
|--|-----|----|----------|--|
| 9. At least annually, all families complete a survey evaluating their satisfaction with the childcare program. The information learned from the survey is used to help me make program improvements. | Yes | No | Not Sure | |
| 10. Parents receive daily written communication about their child's activities and/or progress. (I.e. daily report, bulletin board, dry erase board, communication log, etc.) | Yes | No | Not Sure | |

Please list your program's family engagement strengths:

1.

2.

3.

Please list your program's family engagement goals:

1.

2.

3.

How do you work with families to accommodate special needs children in your program to allow the child to fully participate in the whole curriculum?

How do you include parents in the transition process for the child upon enrollment, and upon moving the child to a new classroom?

How do you create an open and welcoming environment for you parents?

How do you provide parents with community resources and community events?